



Riverdale Fire-Rescue Department

725 West 138th Street □ Riverdale, Illinois □ 60827-2498
Inspectional Services 708/849-1798
Fax (708) 896-6594

Fee Paid _____ / _____ / _____
Amount Paid: \$175.00 _____
Initials: _____

APPLICATION FOR CONTRACTOR REGISTRATION

FIRM NAME _____

OWNER/PRESIDENT NAME _____

BUSINESS ADDRESS (NO PO BOXES) _____ / _____ / _____ / _____
NO. AND STREET CITY STATE ZIP

BUSINESS PHONE _____ CELL PHONE _____ FAX # _____

EMAIL _____

TYPE OF CONTRACTOR:

- BUILDING/GENERAL ELECTRICAL HVAC PLUMBING ROOFING MASONRY
- CONCRETE/CEMENT/PAVING OTHER (please describe) _____

***PLEASE NOTE THAT ALL SUBCONTRACTORS MUST BE REGISTERED SEPERATELY**

Terms and Conditions

REQUIREMENTS ARE AS FOLLOWS:

STANDARD SURETY BOND - \$2,500 Minimum

ELECTRIC SURETY BOND-\$5,000 Minimum

A certificate of insurance (personal injury minimum \$100,000 and property damage minimum \$50,000) listing the Village of Riverdale as the certificate holder must accompany all applications. All documents must have corresponding/matching addresses. No PO boxes are permitted.

Electricians, plumbers and roofers must provide a copy of your current state license.

The application fee will be waived for all State of Illinois licensed plumbers. This does not apply to permit fees.

I understand the issuance of this registration is conditioned upon compliance with all village ordinances/inspections. No work may commence until registration and permits are issued for each job.

I also understand that it is my responsibility to ensure that all subcontractors hired by my company are registered with the Village of Riverdale.

By signing below, you acknowledge that you understand and agree to all the above conditions.

Applicant Printed Name: _____

Applicant Signature: _____

Date: _____

INSTRUCTIONS

All contractors must secure a contractor's registration and building permit **before** beginning any work in the Village of Riverdale. Checks are to be made payable to the VILLAGE OF RIVERDALE.

CONTRACTORS' REGISTRATIONS ARE ISSUED ANNUALLY MAY 1 THROUGH APRIL 30.

All work performed on site shall be subject to inspections by duly authorized personnel of the Village of Riverdale through the Riverdale Fire-Rescue Department: Inspectional Services Division. Prior to performing work on site, check with the Inspectional Services Department at 708-849-1798 regarding the need to secure a permit. **ALL PERMITS MUST BE ISSUED BEFORE THE START OF ANY WORK.**

The Village of Riverdale has adopted the following codes for work done in the Village:

- 593256704. International Building Code, 2012 Edition
- 593256705. International Residential Code, 2012 Edition
- 593256706. National Electrical Code, 2011 Edition
- 593256707. Illinois Plumbing Code, 2014 Edition
- 593256708. International Mechanical Code, 2012 Edition
- 593256709. International Fire Code, 2012 Edition
- 593256710. International Property Maintenance Code, 2012 Edition
- 593256711. International Energy Conservation Code, 2012 Edition
- 593256712. The Illinois Accessibility Code, 1997 Edition
- 593256713. International Fuel Gas Code, 2012 Edition

Code amendments are found in the Riverdale Municipal Code which are on the website. www.villageofriverdale.net

For further information regarding contractors' registrations and permit requirements, call the Inspectional Services Department at 708-849-1798.